



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 05-01-2015 x2**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: April 30, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 4, 2015

May 4, 2015 Monday	*HOME Consortium Executive Committee	8:30 a.m.	Waukesha Administration Center 515 W. Moreland Blvd, Rm AC320 Waukesha
	*Parks Committee (Agenda revised)	9:30 a.m.	Jefferson County Courthouse Rm 202
May 5, 2015 Tuesday	Highway Committee	8:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
May 6, 2015 Wednesday	Infrastructure Committee	8:30 a.m.	Jefferson County Courthouse Rm 112
	Task Force on County Operations & Organization	10:00 a.m.	Jefferson County Courthouse Rm 202
May 7, 2015 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
May 8, 2015 Friday	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
May 9, 2015 Saturday	No Scheduled County Meetings		
May 10, 2015 Sunday	No Scheduled County Meetings		



C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 200
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

**The HOME Consortium
Executive Committee Meeting
Monday, May 4, 2015
Administration Center, Room AC320
515 W. Moreland Blvd.
Waukesha, WI 53188
@ 8:30 A.M.**

1. Call to Order
2. Approval of the Minutes from the April 1, 2015 Executive Committee meeting.
3. Village Pointe Commons Application
4. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549
May 4, 2015 @ 9:30 a.m.

REVISED 05-02-2015

Committee: Augie Tietz, Chairman, Mike Kelly, Vice Chair, Matt Foelker, Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of the April 6, 2015 Meeting Minutes
7. Communications
 - a. Donations – Rick Olsen, Modern Woodmen
 - b. Watertown Share the Road Donation - Watertown Daily Times, Daily Jefferson County Union
 - c. Reserve Campsites at Carnes Park – Daily Jefferson County Union
 - d. County Attempting to Build a Bike Trail – Daily Jefferson County Union
 - e. Letter Regarding Dog Park Violations
8. ***Discussion and Possible Action on Supporting Local Stewardship Fund Resolution**
9. Discussion and Possible Decision to Update the Jefferson County Bicycle & Pedestrian Plan
Purpose: Amend 2010 Jefferson County bicycle plan to include a new mountain bike facility on county grounds surrounding the Jefferson County Human Services complex. Should the committee decide to amend the plan the amendment will be listed as an addendum to both the Jefferson County Bicycle Plan and the Jefferson County Bicycle Plan Emphasis Summary.
10. Discussion and possible Decision on illegal activity at Kanow Park – Sheriff Milbrath
11. Discussion and Possible Decision on Potentially Transferring Ownership of Welcome Travelers Park
12. Discussion and Possible Decision on Park Tour
13. Update on Dog Park Concerns
14. Update on Playground Installation – Wiesmann
15. Update on Land Management, Prairie Fires - Wiesmann
16. Update on Submittal of Stewardship Grant Application(s)
17. Update on Holzhuetter Implementation Plan Process
18. Update on Glacial Heritage Area (GHA) Project – Greg Matthews
19. Update on Fundraising for Interurban Trail
20. Update on 2015 Parks Department Budget
21. Set next meeting date June 1, 2015 @ 9:30am and possible agenda items.
22. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, May 5, 2015

8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from April 7, 2015 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Update on new highway facility construction progress
 b. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – June 2, 2015
13. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."



Aging & Disability Resource Center Advisory Committee

Jefferson County Human Services Department
Health/Human Services Conference Room
1541 Annex Road
Jefferson, WI 53549

Tuesday, May 5, 2015
1:00 PM

Committee Members: Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 4/7/2015 Minutes
7. Communications
8. ADRC Report
9. Review & Discuss Status of the State Budget
10. Report on **Let's Talk About Medicines Program** held 4/23/2015
11. Senior Dining Program Updates
12. Review Evidence Based Prevention Programs Offered by the ADRC
13. 2016-2018 Aging Unit Plan Assessment
14. Set next meeting date and possible agenda items: June 2, 2015
15. Adjourn

Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Wednesday, May 6, 2015

8:30 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the April 14, 2015 Infrastructure Committee meeting minutes
7. Communications
8. City of Jefferson presentation of future concepts for the old highway facility
9. Update on old highway facility
10. Update on new highway facility
11. Central Services Projects Update – Mark Miller
12. Human Services Projects Update – Terry Gard
13. Central Services Financial Report
14. MIS Financial Report
15. Potential items for the Committee's next meeting
16. Set next meeting date (June 3, 2015)
17. Tour of MIS Building
18. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

AGENDA

Task Force on County Operations & Organization

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

May 6, 2015 – 10:00 a.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of April 22, 2015 Task Force meeting minutes
8. Discussion and possible action on extending the length of time the Task Force will meet
9. Facilitated Focus Group Dialogue Session (Steve Grabow)
10. Discuss scheduling topics for future agendas
11. Tentative Future Meeting and Agenda Items (May 21, 2015 Room 202)
12. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

May 7, 2015

8:00 a.m.

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of April 2 Meeting
7. Communications
8. Financial Report
9. Discussion and possible action on Marketing Partnerships for 2015-2017
10. Discussion and possible action on Fair 2015
11. Discussion and possible action on Fair Park business
12. Fair Park Director's Report
13. Fair Pak Supervisor's Report
14. Fair Office Report
15. Set next meeting date (June 4, 2015) and Potential Future Meeting Agenda Items
16. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, May 8, 2015 Full Commission Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Full Commission Meeting

Friday, May 8, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison,
WI

WRRTC's Schedule of Meetings:

2015

January 9	<i>XComm Meeting</i>
February 6	Full Commission Meeting
March 6	<i>XComm Meeting</i>
April 10	<i>XComm Meeting</i>
May 8	Full Commission Meeting
June 5	<i>XComm Meeting</i>
July 10	<i>XComm Meeting</i>
August 7	Full Commission Meeting
September 11*	<i>XComm Meeting</i>
October 9	<i>XComm Meeting</i>
November 6	Full Commission Meeting
December 4	<i>XComm Meeting</i>

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

In the event of inclement weather and the possibility of meeting cancellation, contact Mary Penn at 608-342-1637, no later than the 24 hours before a meeting.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Full Commission Meeting - Friday, May 8th, 2015 @ 10 AM
Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft April Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRTC Financial Report** – Jim Matzinger, Dane County CPA / WRTC Accountant
 - Treasurer's Report for March and Payment of Bills

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated | Update

11. **WDOT Report**–Kim Tollers, WDOT

5 minutes estimated | Update

12. **WRTC Administrator's Report** – Mary Penn, WRTC Admin.

10 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action on Application for an At-Grade Private Rail Crossing at 2428 ST Hwy 133, Avoca, WI** – Curt Johnson, Atty.

10 minutes estimated / Discussion & Possible Action

15. **Discussion and Possible Action on WRTC 2015 & 2016 Capital Plan to fund TIGER improvements if awarded by USDOT** – Ken Lucht, WSOR

5 minutes estimated / Discussion & Possible Action

16. **Discussion and Possible Action to approve WRTC letter of support for the 2015 TIGER VII application** – Ken Lucht, WSOR

10 minutes estimated / Discussion & Possible Action

17. **Discussion and Possible Action in regard to GM Plant proposed crossing, Janesville, WI** – Eileen Brownlee, Corp. Counsel

10 minutes estimated / Discussion

18. **Discussion regarding culverts and drainage issues on Fox Lake Sub** – Allan Polyock, Commissioner, Walworth County

5 minutes estimated / Discussion & Possible Action

19. **Discussion and Possible Action on amending 2015 budget to adjust legal expenditure amount** – Alan Sweeney, Chair

10 minutes estimated / Discussion & Possible Action

20. **Discussion and Possible Action on defining and clarifying Executive Committee's role and responsibilities within the WRTC** – Alan Sweeney, Chair, Eileen Brownlee, Corp. Counsel

21. Action Item. **Adjournment**